

# Office mail made easy

Pitney Bowes P/I OfficeMail™ Software



# Integrated Intelligence

Part of the Pitney Bowes Production Intelligence® Software solutions to link print and mail, the Pitney Bowes P/I OfficeMail™ software is compatible with a full range of Pitney Bowes solutions. It also integrates with the Pitney Bowes VIP™ and VDE™ output management systems, DFWorks® automated document factory modules and intelligent inserters and sorters for greater efficiency.



## Simple and secure

P/I OfficeMail software moves office mail from the desktop to a centralized production environment quickly, and it makes the process simple and secure. Enterprise users create and submit customer communication documents at their desktops and submit them via a secure web interface for printing, inserting and delivery. All without ever having to leave their desks.

Use P/I OfficeMail to:

- Create print jobs from most Microsoft® Windows® applications
- Easily submit print jobs to a centralized production facility
- Add personalized messages to customer communications with Pitney Bowes VIP™ and VDE™ output management solutions
- Automate reprints
- Reduce mailpiece unit costs
- Increase mail quality and integrity

## Centralize production

When combined with VIP and VDE output management software, P/I OfficeMail software brings even more productivity to your office mailstream. Use VDE software to modify and enhance print-ready documents. You can add barcodes to enable first-pass zip code™ presort for postage savings and improved mail integrity—without costly upstream application changes. Integrate with VIP software to enable automated closed-loop reprinting and help meet service level agreement (SLA) performance.

## Track, monitor and control

Team P/I OfficeMail software with the DFWorks Production Workflow module to track, monitor and control every job from creation to mail sortation. DFWorks Productivity Reporting generates real-time productivity reports that transform performance data into actionable information that enables you to measure and improve quality, and can help you make better informed business decisions. P/I OfficeMail software can be integrated with the DFWorks Postage Accounting and Funds Management and Postal Manifesting modules to optimize postage savings and productivity. The results can be: lower costs, higher quality, fewer returns and more efficient production and delivery from start to finish.

## Easy and efficient

Creating and sending office mail is efficient and easy with P/I OfficeMail software. Users submit print requests to an in-house print center or an off-site facility to manage printing, folding, inserting, sorting and optimize postal discounts, all from their desktops using the P/I OfficeMail™ software print driver.

## Decrease costs, increase productivity

By tapping into intelligent production print and mail capabilities and new economies of scale, P/I OfficeMail™ software can help you:

- Increase staff productivity by redirecting desktop communications to an automated production environment
- Reduce the cost of labor, postage, consumables and support for every mailpiece
- Increase mail quality and decrease mailpiece unit costs
- Get customer communications to market faster, with greater integrity
- Generate an audit trail that tracks what was sent, when, where and to whom

## Minimize your carbon footprint

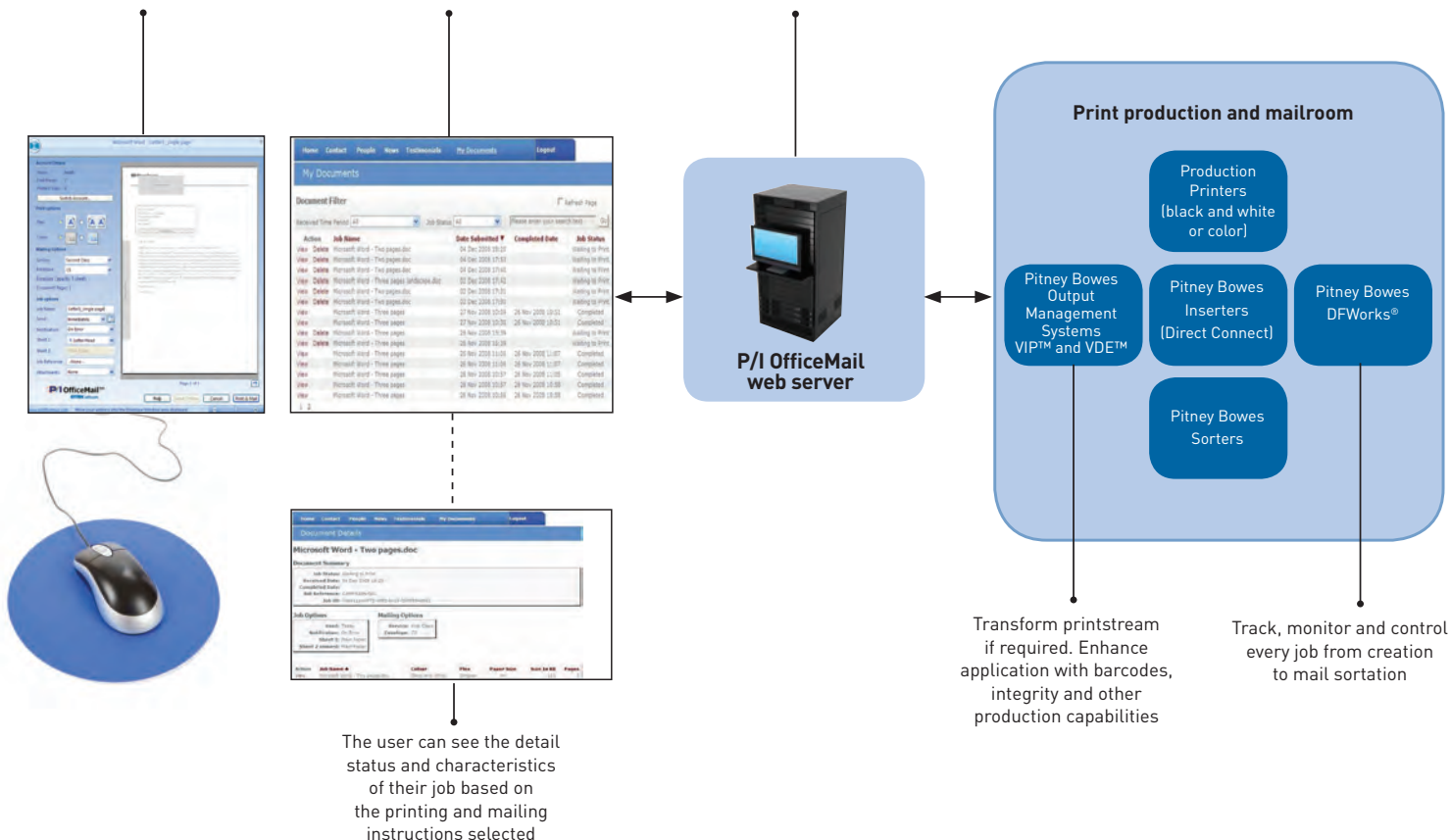
You can minimize your environmental impact in a number of ways with P/I OfficeMail software, by reducing your reliance on high energy-consumption desktop printers and associated consumables, and the need for stationery management. Through a centralized print and mail process, you can produce a carbon conscious mailpiece.

The user submits print and mailing request by selecting the type of document to create along with printing and mailing instructions:

- Paper stock or stationery
- Single sided or two-sided
- Black and white or color
- Envelope type
- Class of mailing service

The user can see the submission status of the job

Aggregate office mail into larger jobs with common characteristics; automatically submit for print



## Boost efficiency through automation

P/I OfficeMail™ software is one component of the Pitney Bowes Production Intelligence® Software suite. Discover more ways to drive even greater operational performance with Pitney Bowes family of output management solutions:

**VDE™** – easily modify and enhance current and legacy applications with an all-points-addressable search-and-change engine that lets you update documents without changing the underlying business application

**VIP™** – provide centralized resource and print management, electronic document delivery, real-time printstream transformation, piece-level indexed reprints and job accounting

**FlexServer®** – centralize job spool and output management, support a full range of printer drivers, balance multiple workloads, centralize job accounting, provide for business continuity, and integrate job-level tracking

**JESConnect** – enable most printstreams to be sent to the Pitney Bowes VIP or Flexserver software with checkpoint restart and compression capabilities

**P/I Wizard** – accelerate document development with an intuitive, document-driven, browser-based interface and simplify migration to digital color, optimize processing integrity, improve regulatory compliance and transform legacy statements into TransPromo documents without modifying underlying processes

## Workflow services

The Pitney Bowes Workflow Services team is experienced in print and mail operations and ready to work with you to optimize the productivity and effectiveness of your operation. Pitney Bowes experts apply Six Sigma® principles to everything from site management, design, layout and process improvements to sustainability and Intelligent Mail® barcode assessment.



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